

Final Design Review Submittal Checklist

1. All information required in Pre-Application Requirements
2. Administrative Requirements
 - Design Review Submittal Checklist completed and signed
 - Plan Review Fee (\$500.00) - Made payable to Flanders Mill, LLC
 - (2) sets of full size stamped construction drawings
 - Digital copy of submittal in pdf format
 - Written responses to any and all Pre-Application Comments
3. Site Plan Requirements
 - Property Legal Description
 - Scale and North arrow – Scale to be 1/8"=1'-0" or similar engineering scale
 - Setbacks clearly identified
 - Lot identification clearly indicated
 - Easements clearly identified
 - Road names clearly labeled
 - Drive and hardscape surfaces clearly identified
 - Site plantings list and location on the site plan. Include vegetative and mineral (boulder) locations
 - Location of utility meters and utility service lines
 - Surface drainage patterns clearly identified
 - Site section illustrating existing grading and proposed grading with building location(s) indicated
4. Plan Requirements
 - Scale and North arrow – Scale to be 1/4"=1'-0" or similar
 - Building square footage per level, per structure and total square footage identified
 - Required setbacks for garage doors identified
 - Location of exterior patios, drives, walkways identified
 - Roof plan w/ materials indicated – Scale to be 1/4"=1'-0" or similar
5. Exterior Building Design Requirements
 - Allowable and actual building heights clearly identified
 - Existing and proposed grade line shown
 - All building materials and colors clearly labeled and identified
 - Exterior lighting fixtures and associated cut sheets identified
 - Building elevations (all sides shown) – Scale to be 1/4"=1'-0" or similar
6. Additional Information
 - Physical material samples for all exterior building materials (photographic representation may be accepted pending Design Review decision)
 - Color renderings of all building elevations

All incomplete submittals will be returned without comment resulting in additional plan review fees.

I, _____, ascertain that all information has been filled out and submitted per Flanders Mill Design Regulations and Guidelines.

Signed _____

Date _____